



Dear _____,

On behalf of our organization, I would like to obtain the National CACFP Sponsors Association (NCA) CACFP Professional Certification. The CACFP Management Professional and CACFP Child Nutrition Professional Certifications are special designations for those in the CACFP profession who are committed to continually learning best practices and keeping up with changing trends in the field. This is a great achievement and reflects the dedication to upholding high standards in the profession. The certification shows commitment to attending additional trainings and workshops to gain further knowledge of the CACFP.

Having the certification can enhance our professional image by adding credibility while recognizing our commitment to staying current on the latest food program topics, issues, and solutions. Additional benefits include community recognition, competitive advantage, personal achievement, and professional status.

I have the required years of experience with the CACFP and have completed the necessary continuing education to apply for the _____ certification. The cost to apply for the certification is _____.

You can be confident that obtaining the certification will have a great impact on my continued quality work and productivity. I hope you will support this professional goal and achievement.

Thank you for your consideration.

Sincerely,

Since 1986, NCA is the leading national organization for sponsors who administer the CACFP. NCA strives to improve communication between families, caregivers, sponsors, and their supervising government agencies by providing education and support to thousands of members in the CACFP community and in particular to sponsors of all sizes from across the country.